

## REDINGTON - FAIRVIEW GENERAL HOSPITAL

**SUBJECT:** TOBACCO-FREE CAMPUS POLICY

**DEPARTMENT:** Hospitalwide

**EFFECTIVE DATE:** 09-01-06

**AUTHORIZATION:** CHIEF EXECUTIVE OFFICER

**PURPOSE:**

Redington-Fairview General Hospital is committed to:

- The prevention of disease, the promotion of health and healing and placing a priority on supporting tobacco-free lives.
- Reducing the risks of second and thirdhand smoke exposures to patients, employees, visitors and volunteers.
- Assuring patient, visitor and staff safety by reducing the risk of fire incidents.

**POLICY:**

The use of all tobacco products (cigarettes, cigars, and pipes, smokeless tobacco, electronic cigarettes, hookah) and marijuana are prohibited on all campuses of Redington-Fairview General Hospital including grounds, parking areas and all vehicles parked on campus, whether owned, leased or rented.

The 100% Tobacco-Free Campus Policy applies to patients, employees, visitors, volunteers, contracted workers, vendors, and students.

It is the expectation that all staff (hospital/medical) will help enforce this policy.

**PROCEDURE:**

- It is the responsibility of all RFGH personnel and medical staff to educate patients about the 100% Tobacco-Free Campus Policy before and during their admission and/or other times patients are on RFGH campuses.
- New staff orientations include education about the hospital's 100% Tobacco-Free Campus Policy.
- It is the responsibility of managers to educate their employees on this policy.
- Violation of this policy will be treated through the progressive disciplinary process.

**The following resource information is provided for those who may be considering or have made the decision to become tobacco-free.**

- Staff can utilize available cessation support resources including but not limited to their health providers.
- Tobacco cessation support programs will be offered at no cost to staff through Community Health.
  - RFGH Tobacco Support Group-858-2318
  - RFGH Individual Support Program-858-2318
  - The Maine Tobacco Helpline- 1-800-207-1230
- Participants with RFGH Health Insurance benefits are entitled to 100% coverage for Select over the counter (OTC) tobacco cessation aides **with a physician prescription. They are also entitled to 100% coverage for prescription cessation medications, with no co-pays.** Contact HR for more information or view benefit in “Employee Wellness” folder which can be accessed through Citrix or through the R-drive. After opening the “Employee Wellness” folder, click on the sub-folder labeled “Health Topics”, and then the folder labeled “Tobacco.” Finally, click on the sub-folder labeled “Anthem’s Cessation Medication Benefit” for information on the tobacco cessation medication support initiative.
- Tobacco Cessation Support Packets are available to employees through Community Health. Packets include information on support programs, cessation medication support through RFGH health insurance, and other resources to support cessation efforts.
- Tobacco cessation information will be available to patients/visitors at the Education Table by the Main Entrance and the Emergency Department waiting area.

PC: All Departments  
Medical Staff/Outpatient Clinics  
REVIEWED: 05/07; 09/08; 11/09; 01/11; 06/12;  
REVISED: 01/10; 06/11; 2/14, 3/15, 3/16. 3/17  
ORIGINATOR: Safety Committee

LOCATION: R:\Support Services\Maintenance\Plant Clerical\Policies and Procedures\Hospitalwide Policies\2017\Tobacco Free Campus Policy 2017.doc