

TOBACCO USE POLICY

INSTITUTION: MID COAST-PARKVIEW HEALTH
Supersedes: 12/01 (PEC11SFY.S01), 1/05, Non-Smoking Policy 1/07, 7/08 Rev. 9/10, 2/2013 (PEC020101SFY.S01), 1/2011, 4/2011, 4/2012, 1/2013
Date: 1/2014, (revised 10-8-2015), 12/2015, 5/2017
Author: Environment of Care, Patient Safety Committee, Community Health
Next Review Date: 2/2020
JC Ref: EC 02.01.03

I. POLICY:

Mid Coast-Parkview Health is committed to providing a smoke and tobacco free environment in all its locations.

This policy prohibits all smoking and the use of all tobacco and marijuana:

- In all MCH owned, leased, satellite and affiliated buildings where any MCH employees work
- On all Mid Coast-Parkview owned or leased grounds
- At all Mid Coast-Parkview sponsored events – both indoor and outdoor
- In Mid Coast-Parkview owned, leased or rented vehicles, on or off Mid Coast-Parkview grounds
- In all personal vehicles parked on Mid Coast-Parkview owned, leased and affiliated property
- At all events hosted or organized by Mid Coast-Parkview

II. DEFINITIONS:

- A. “Smoking” means inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette, pipe or joint, or any other lighted or heated tobacco or plant product intended for inhalation, including hookahs and marijuana, whether natural or synthetic in any manner or in any form. “Smoking” also includes the use of an electronic nicotine delivery systems or e-cigarettes which creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking in this policy. Non-smoked marijuana products including, but not limited to, edibles and dabs are also included in this policy.
- B. “Tobacco” is defined as all tobacco-derived or containing products, including but not limited to, cigarettes, cigars, little cigars, cigarillos, bidis, kreteks; all smokeless and dissolvable tobacco products, including but not limited to, dip, spit/spit-less, chew, snuff, snus and nasal tobacco; and any product intended to mimic tobacco, containing tobacco flavoring or delivering nicotine, including but not limited to, electronic nicotine delivery systems, e-cigarettes, e-cigars, ehookahs, vape pen or any other product name or descriptor. Or the use of any other type of tobacco or nicotine product for the purpose of circumventing the prohibition of tobacco in this policy. This does not include products specifically approved by the US Food and Drug Administration (FDA) for the purpose of cessation or nicotine replacement therapy.
- C. “Mid Coast-Parkview facilities” includes all satellite locations - including rehab/long term care, nursing home, behavioral health, primary care, etc.

III. ELIGIBILITY:

All Mid Coast-Parkview Health employees, Providers, patients, visitors, vendors and volunteers.

IV. PURPOSE:

To provide a safe and healthy environment and model healthy behaviors for our community and each other.

V. STATEMENTS / GUIDELINES:

Tobacco use and smoking by patients, employees or visitors is not permitted on any part of any campus or professional building, including in parking lots or private vehicles. There are no designated or approved places to smoke.

A. Patients

- 1. Patients are informed of the policy.
- 2. Patients are offered nicotine replacement therapy if medically appropriate.
- 3. Patient non-compliance with this policy may be subject to discharge.

B. Employees:

- 1. Tobacco use and smoking by employees is not permitted at any MCPH worksite, on any part of any campus or professional building. There are no designated or approved places to smoke.
- 2. Tobacco odors are not allowed via our Fragrance Free/Dress Code. This means all clothing must be free of tobacco/smoke odor. Due to the sensitivity many people have to strong smells, the use of perfume or any type of personal fragrance is also not permitted.
- 3. Supervisors will discuss the issue of taking breaks with their staff, both smokers and non-smokers. Together they will develop effective solutions that do not interfere with the productivity of the staff. This policy will be shared with new employees during their orientation.
- 4. Employee non-compliance may be subject to the progressive disciplinary process.
- 5. Employees are offered support for either Cessation or Comfort measures in a variety of ways through the Employee Health Department.
- 6. Volunteers will monitor magazine donations and dispose of those that advertise tobacco.

C. Visitors:

- 1. Tobacco Free signage will be used to inform the public of this policy.
- 2. Visitors may be asked to leave hospital grounds if non-compliance occurs.

D. Mid Coast-Parkview Health does not accept donations from the Tobacco Industry.

E. Compliance:

Compliance with the Tobacco Policy will be monitored via rounds and observations.

V. REFERENCE:

Joint Commission 2017 Hospital Accreditation Standard EC. 02.01.03.

Approved:

Director, Facilities Management
Safety Officer

5/3/2017

Date

Approved:

V.P. Human Resources

5/3/2017

Date