

<b>NEW ENGLAND REHABILITATION HOSPITAL OF PORTLAND</b> <b>Hospital Policy and Procedure Manual - Volume II</b>		<b>Policy Number:</b> EOC.LS.202.00
<b>Topic:</b> Tobacco free	<b>Page:</b> 1 of 2	<b>Title:</b> Tobacco Free Campus Policy
<b>Original Issue Date:</b> 01/1999 <b>Date Revised:</b> 03/1999, 10/2010, 02/2011, 05/2013	<b>Approval Date:</b>	<b>Approvals:</b> <hr/> Chief Executive Officer <hr/> Medical Director <hr/> Chief Nursing Officer

**POLICY/PURPOSE:** New England Rehabilitation Hospital of Portland is committed to the prevention of disease and the promotion of health and healing. Tobacco use, smoking and environmental tobacco smoke pose serious health and safety risks that undermine medical treatment, therefore NERHP facilities and grounds are tobacco free.

**SCOPE:**

This policy applies to patients, visitors, employees, volunteers, contracted workers, vendors, students, other guests and medical staff.

Tobacco products include but are not limited to cigarettes, cigars, pipes, smokeless tobacco and electronic cigarettes.

**PROCEDURE:** The success of this policy depends on the thoughtfulness, consideration and cooperation of all. All employees and leadership are required to observe and promote compliance.

**RESPONSIBILITY:**

**Employees:**

- Employees are not being asked to quit tobacco. However, those who do choose to use tobacco are expected to respect and comply with this policy.
- Employees are expected to be respectful of all NERHP neighbors, including appropriate discarding of smoking materials and trash.
- NERHP expects all employees to be fragrance free while at work, which includes third-hand smoke, the harmful residual particulate and odor from tobacco smoke that is left on clothing and other surfaces.
- All staff is responsible for supporting the policy and are expected to notify patients, families and other visitors in a courteous, diplomatic and non-confrontational manner as necessary and appropriate.
- Violations of this policy will be treated like any other policy infraction.