

Sample Letter to Providers

Hospital XX logo/address

Date

Physician name
address

Dear Dr. XX:

In keeping with our mission to provide a healthy and safe environment, XX hospital will implement a comprehensive tobacco-free policy for all our campuses, effective 00-00-00. The tobacco-free policy will apply to all patients, visitors, medial staff members, vendors, and employees. This means there is no smoking or tobacco use allowed in any building, parking area, garage, grounds, or parked vehicles on hospital grounds.

Patients are not permitted to leave the hospital at any time to smoke or use tobacco, including to use any nicotine delivery device. In an effort to improve compliance, patients and visitors will be notified of the policy prior to arrival whenever possible and signs will be clearly displayed. Patient education materials and services will be made available that offer tobacco cessation support and treatment referrals. Please inform patients of this policy in advance of a scheduled procedure or admission. *(Optional: We have included a patient education flyer that outlines our policy for your convenience.)*

XX is not asking patients to stop using tobacco, but we do require them to refrain from its use while in our facilities and on our grounds. Patients who refuse to comply with the no tobacco/ no smoking policy must check out against medical advice. When a problem arises with a patient or visitor that cannot be resolved, Safety and Security should be contacted.

According to the U.S. Surgeon General, there is no safe level of exposure to secondhand smoke and tobacco use is the leading cause of preventable disease in the United States. As a healthcare organization, our mission is to protect the health of those in our community while promoting a culture of healthy living, making a tobacco-free campus in line with our goals.

We appreciate your support as we implement this policy.

Sincerely,

President and CEO
XX Hospital